

Members of the Planning site inspection:

Paul Andrews, Polly Andrews, Dave Boulter,
Sebastian Bowen, Clare Davies, Elizabeth Foxton,
John Hardwick, Terry James, Tony Johnson,
Mark Millmore, Jeremy Milln, Felicity Norman, Ann-
Marie Probert, Paul Rone and Yolande Watson

Our Ref: SI-Tuesday 14 March 2023
Please ask for: Matthew Evans
Direct Line: (01432) 383690
email: Matthew.Evans@herefordshire.gov.uk

7 March 2023

Dear Councillor,

Site inspection(s) - Tuesday 14 March 2023

The planning committee will be undertaking site inspection(s) at the following site(s).

The inspection(s) will take place from **10.00 am**, on **Tuesday 14 March 2023**. Please note that traffic and conditions may have an impact on the precise start time(s).

Please find attached the relevant location plan(s). Please also find attached an extract from the council's constitution which governs the conduct of site inspections.

SITE INSPECTIONS - CONSTITUTION EXTRACT MAY 19**1. 10:00 A.M. - 222316 - LAND AT FOXHALLS FARM, SOLLERS HOPE, HEREFORDSHIRE, HR1 4RN 5 - 8**

Erection of an agricultural workers dwelling, including a new garage and associated works.

See attached plan for details of parking. There is parking alongside the road along Lyndalls Lane and Councillors are asked to park considerately and make the short walk to the site itself.

Ward: **Old Gore**

2. 10:30 A.M. - 222295 - AGRICULTURAL BUILDING, ADJACENT BERRINGTON BOWER, MARDEN, HEREFORD, HEREFORDSHIRE, HR1 3EY 9 - 10

Proposed change of use of building to holiday let.

Parking is rather limited with space for around 3 cars off the road and as such Councillors are asked to share cars where possible and if necessary try to park considerately along the main road if they are unable to access the site itself.

Ward: **Sutton Walls**

3. 11:00 A.M. - 214619 - LAND TO THE NORTH-WEST OF WESTHIDE, WESTHIDE, HEREFORDSHIRE, HR1 3RQ 11 - 14

The installation of ground mounted solar photovoltaic array, together with associated infrastructure, security fencing, CCTV, landscaping, onsite biodiversity net gain and permissive rights of way.

See attached plan. Subject to weather remaining dry, arrangements have been made for cars to be parked on land owned by the Westhide Estate and Councillors will be directed from the main road to the parking area from where there will be a walk to the viewpoint.

Ward: **Hagley**

Yours sincerely,



Matthew Evans
Democratic services officer

c.c. Local ward member(s) and parish/town council(s)

PLANNING AND REGULATORY COMMITTEE
EXTRACT FROM THE COUNCIL'S CONSTITUTION
SITE INSPECTIONS

5.6.12 Site Inspections

5.6.13 Site Inspections by the committee can be helpful in reaching a decision on issues where site circumstances are clearly fundamental to the decision. This is true particularly when the issues concern, for example, visual impact, the character of an historic building or the effect of development on local amenity. However, site inspections are costly, cause delay to decisions and are an unsuitable place for holding a reasoned debate.

The criteria for holding site inspections are:

- (a) the character or appearance of the development itself is a fundamental planning consideration; or
- (b) a judgement is required on visual impact; or
- (c) the setting and surroundings are fundamental to the determination or to the conditions being considered, and cannot reasonably be made without visiting the site in question.

The chairperson of the planning committee and the assistant director Environment and place will determine which applications will be the subject of a prior site inspection. This does not prevent any member of the committee requesting a site inspection of a site at the committee meeting when it has not already been visited by this procedure.

5.6.14 Site Inspections should not be held when inspection of the site is irrelevant to the material conditions. Any member of the committee may request a site inspection, but reasons based on the above criteria must be stated.

5.6.15 **The purpose of the site visit is fact finding.** Officers will be able to point out relevant features of the site and surroundings. You will be able to see the physical features of the site and ask questions through the chairperson or the officers to seek clarification. Neither the applicant/agent nor third parties will be allowed to participate in the site inspection. The input of these parties is made at the committee meeting itself. At the discretion of the chairperson of the planning and regulatory committee the appropriate parish or town council may be invited to observe the inspection. In these circumstances the parish or town council may not contribute to the opportunity to ask questions of officers on site.

5.6.16 **No discussion of the merits of the case is permitted at site inspections and all questions from you will be put through the chairperson.**

5.6.17 The visiting party will stay together as a group. Wherever possible the party should arrive at and leave the site together.

5.6.18 As a member of the planning and regulatory committee when on site visits you should not make any comments that could create an impression that you had

already formed a view on the merits of the application. No decision on the application should be made until the meeting of the planning and regulatory committee at which the application is to be considered, when they will have before them all necessary information to be able to make an informed decision, including any material facts arising from the site visit which the assistant director environment and place considers should be reported to the committee.

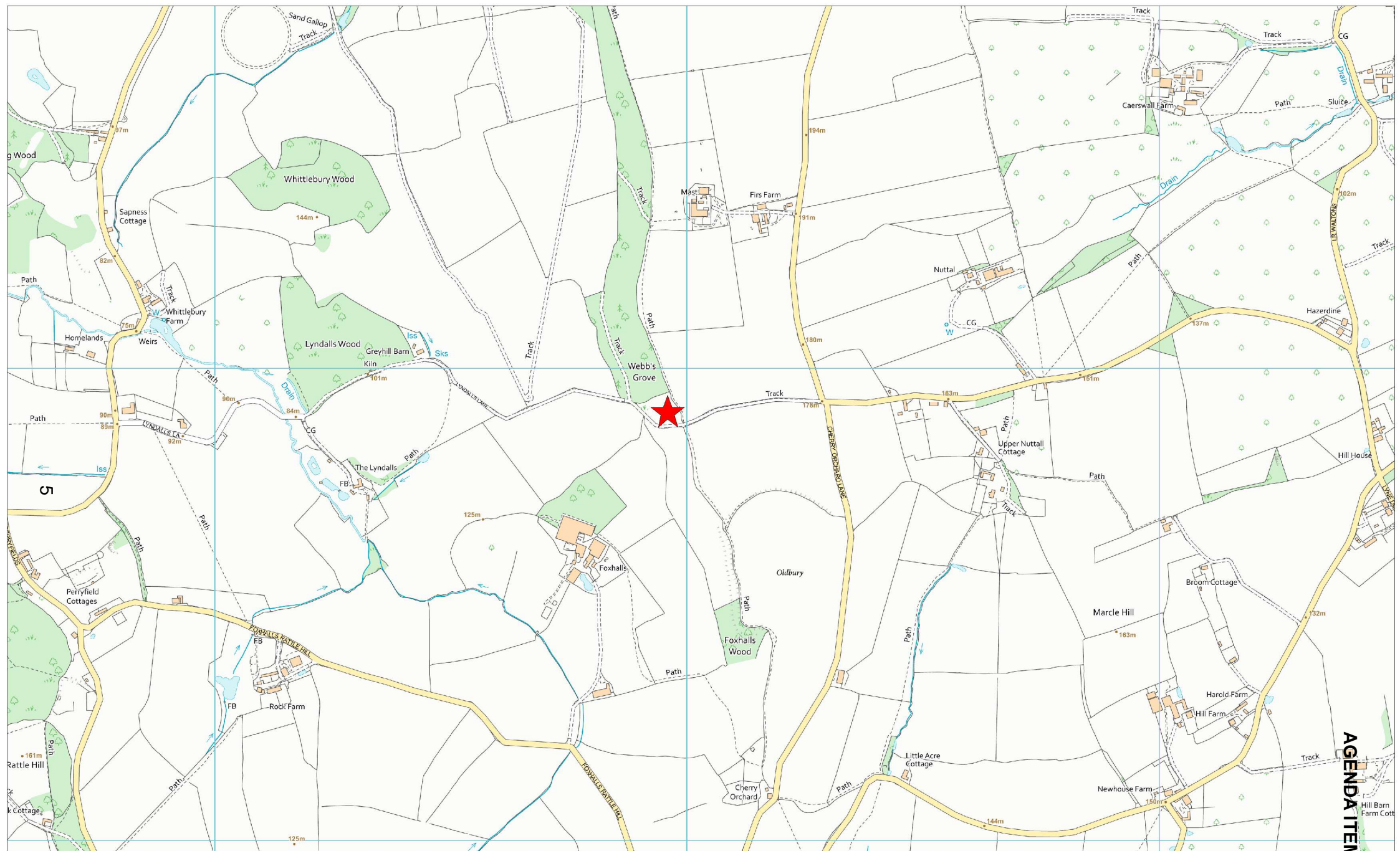
5.6.19 Conduct of visits

- (a) visits will be conducted in a formal manner.
- (b) the chairperson or vice-chairperson will open the visit and remind members of its purpose and conduct.
- (c) Officers will highlight issues **relevant to site inspection**. If issues are raised which necessitate consultation with the applicant or his agent, this should be done after the close of the visit and the outcome reported to the subsequent committee.
- (d) Ward members will be invited to site inspections in their wards and asked to highlight local issues relevant to the site inspection.
- (e) the chairperson or vice-chairperson will close the visit.

5.6.20 General matters

- (a) No decision will be made concerning the application on site.
- (b) no formal notes will be made.
- (c) no hospitality will be accepted.

5.6.21 **If you find it necessary to visit a site alone (perhaps because it was not possible for you to attend a committee visit), you should view the site only from public vantage points, seek to avoid any discussion with interested parties, and, if there is such discussion, make it clear that no decision on the application will be taken until it has been discussed at committee.**



AGENDA ITEM 1

Herefordshire Council Planning Services
 PO Box 230
 Hereford
 HR1 2ZB
 Tel: 01432 260000



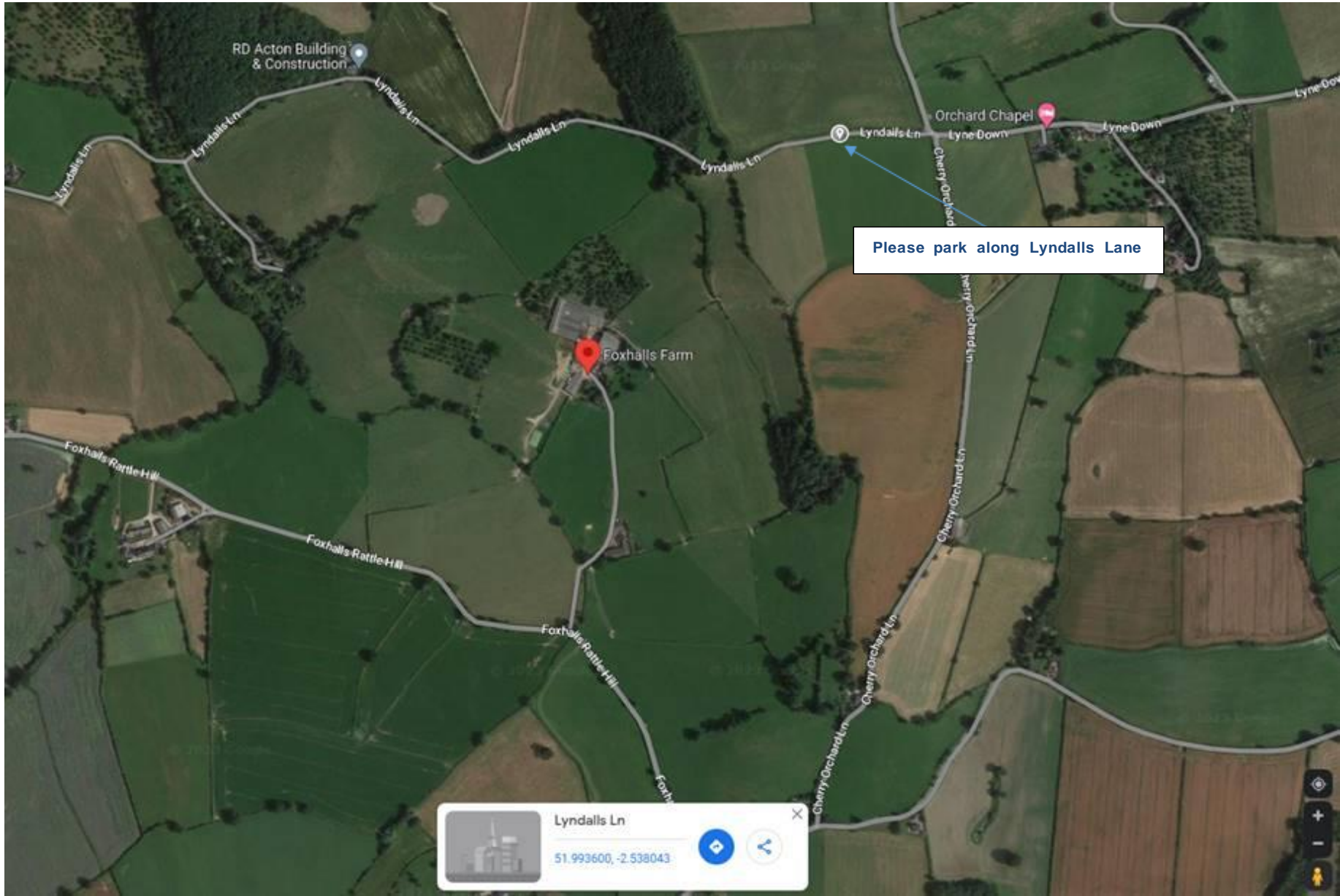
Application Number 222316
 Erection of an agricultural workers dwelling, including a new garage
 and associated works.
 Land at Foxhalls Farm, Sollers Hope, Herefordshire, HR1 4RN

Case Officer
 Simon Rowles

Target Determination Date
 27/10/2022

★ Application Site
 Scale 1:10,000 @ A4

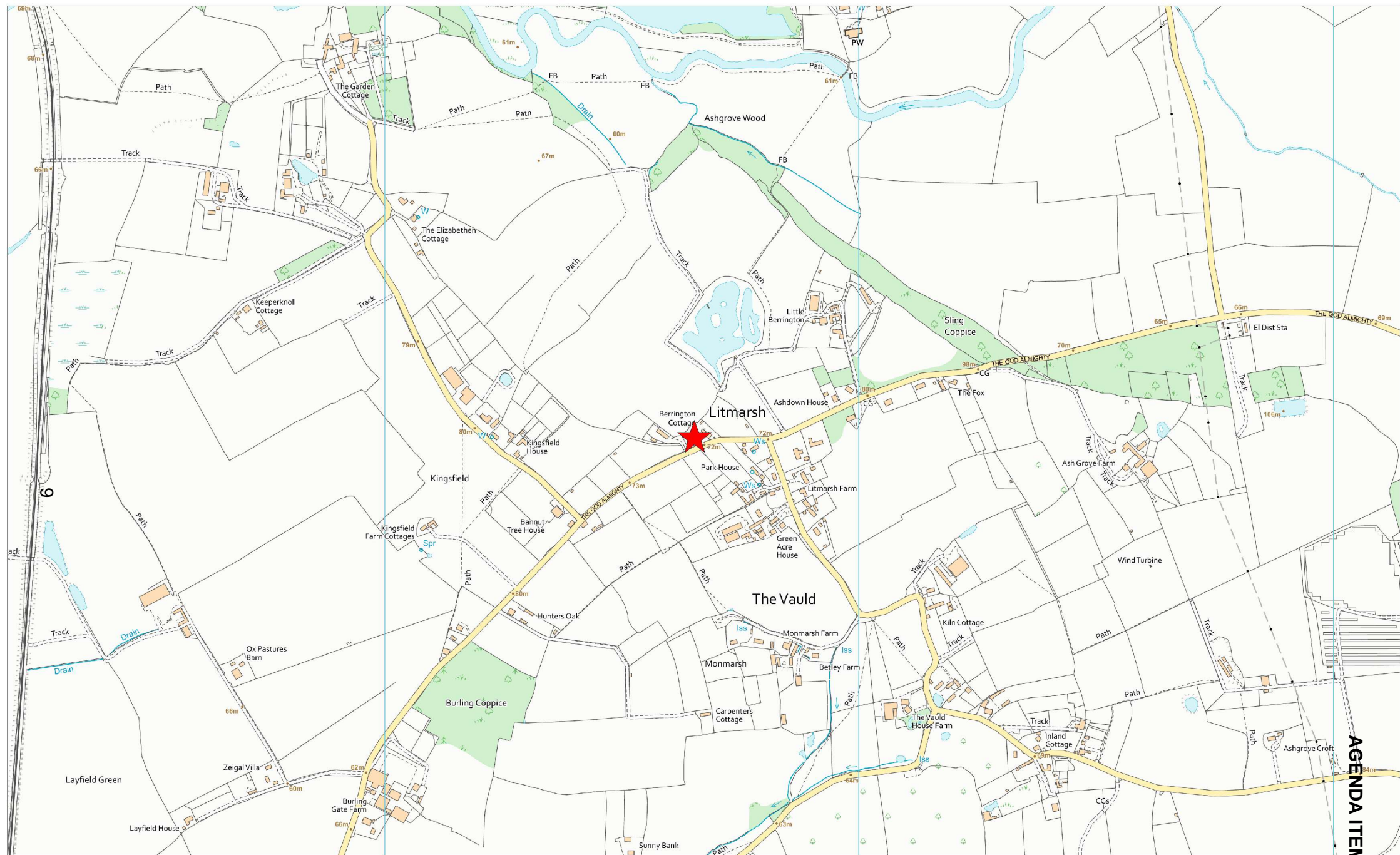
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Please park along Lyndalls Lane

Lyndalls Ln

51.993600, -2.538043



AGENDA ITEM 2

Herefordshire Council Planning Services
 PO Box 230
 Hereford
 HR1 2ZB
 Tel: 01432 260000



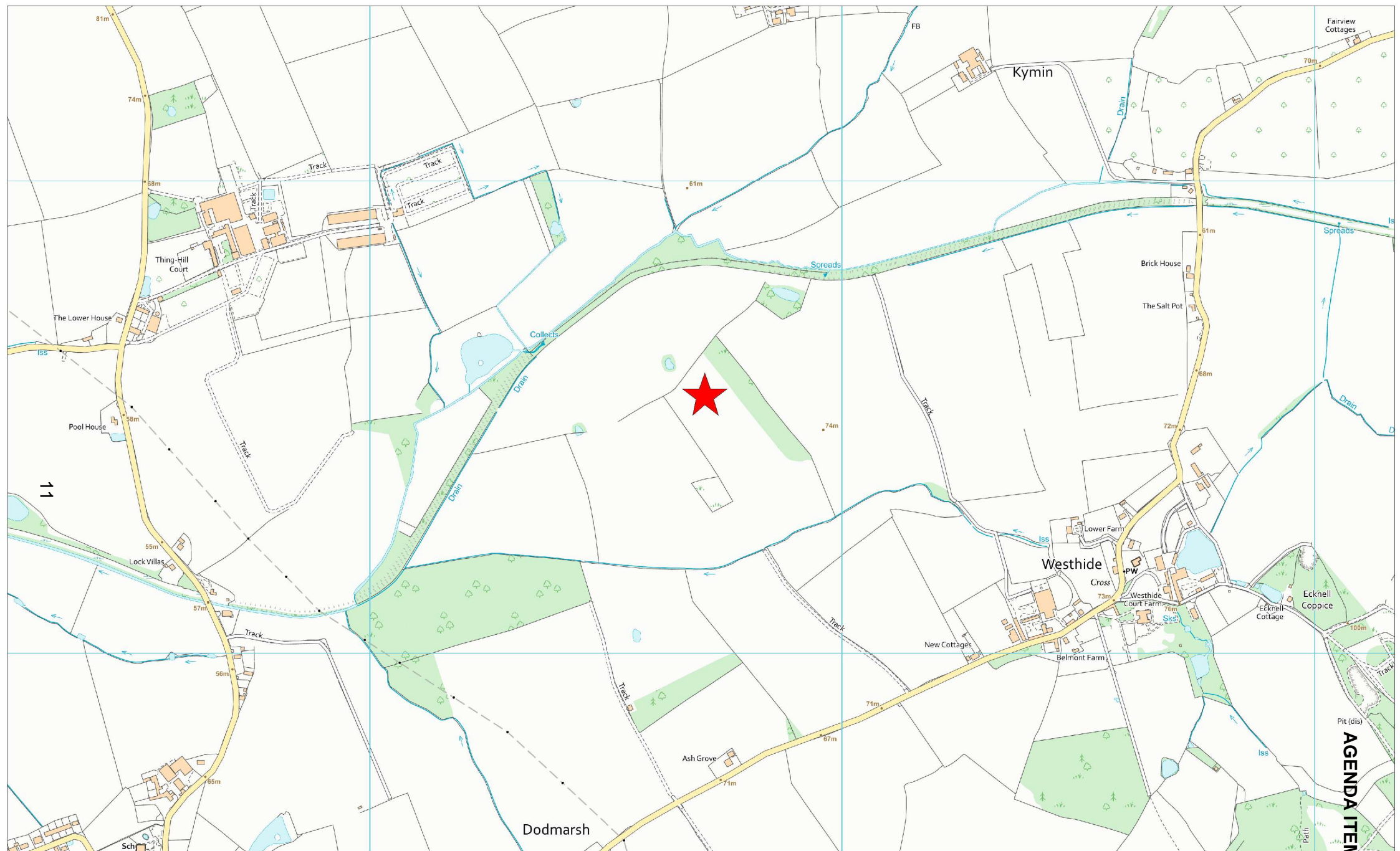
Application Number 222295
 Proposed change of use of building to holiday let
 Agricultural building adjacent Berrington Bower, Marden, Hereford, Herefordshire. HR1 3EY

Case Officer
 Emily Brookes

Target Determination Date
 6/9/2022

★ Application Site
 Scale 1:10,000 @ A4

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AGENDA ITEM 3



Herefordshire Council Planning Services
 PO Box 230
 Hereford
 HR1 2ZB
 Tel: 01432 260000

Application Number 214619
 The installation of ground mounted solar photovoltaic array,
 together with associated infrastructure, security fencing, CCTV,
 landscaping, onsite biodiversity net gain and permissive rights of way
 Land to the north-west of Westside, Westside, Herefordshire. HR1 3RQ

Case Officer
 Rebecca Jenman

Target Determination Date
 17/03/2023

★ Application Site
 Scale 1:10,000 @ A4

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Please can members use postcode HR1 3RQ in travelling to the site. The blue star below shows where the case officer will meet members. Providing it stays dry members will be able to drive into the site and park closer to where the panels are to be located. However, member should be advised some walking will be required so suitable footwear will be needed.

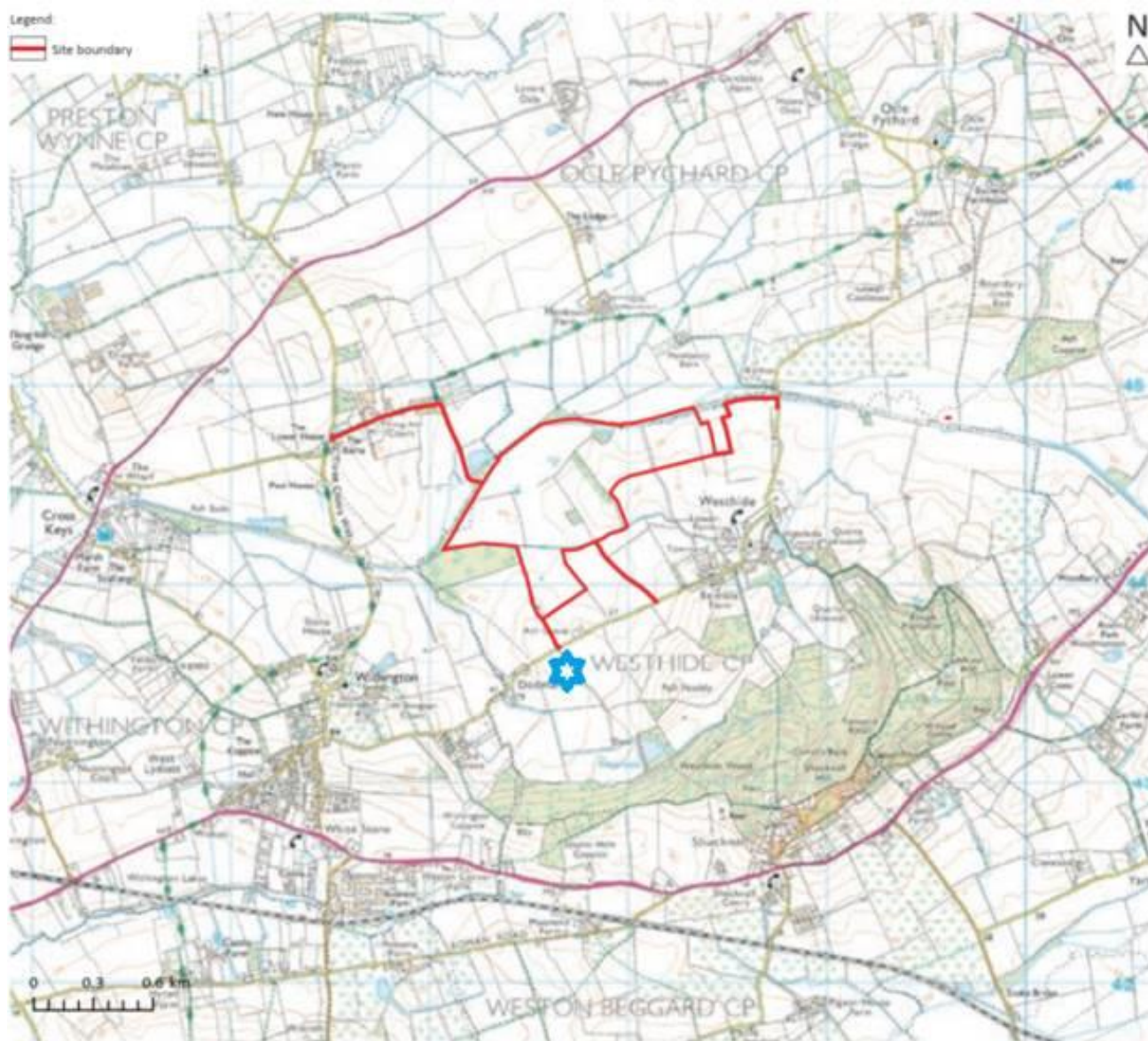


Figure 1 Location Plan

Scale 1 : 25,000 @ A3

